



Cancer and Leukemia Group B  
CENTRAL OFFICE

230 W. Monroe Street, Suite 2050  
Chicago, IL 60606  
TEL (773) 702-8672  
FAX (312) 345-0117

www.calgb.org  
Trini Ajazi  
Group Administrator

**To:** Executive Committee, Disease and Modality Committee Chairs

**From:** Trini Ajazi  
Group Administrator

**Re:** **2011** Executive Committee Conference Call and Concept Review  
Deadline Schedule

**Date:** December 10, 2010

Below are the dates and times for Executive Committee conference calls and meetings, and cut-off dates for concept sheet submission from Committee Chairs to the CALGB Central Office. Statistical input is required for all CALGB Executive Committee (EC) concept submissions. **NOTE:** In order to assure sufficient time for statistical input and review, the study chair should discuss the proposed concept with the assigned committee faculty statistician no later than two weeks prior to the EC cut-off date for concept submission.

**Meeting or Conference Call**

**Cut-Off Date for Concept Submission**

January 25, 2011, 3:00 pm CT Conference Call	January 11, 2011
March 4, 2011, Chicago Committee Meeting	February 22, 2011
April 12, 2011, 3:00 pm CT Conference Call	March 29, 2011
May 17, 2011, 3:00 pm CT Conference Call	May 3, 2011
June 24, 2011, Boston Group Meeting	June 10, 2011
August 9, 2011, 3:00 pm CT Conference Call	July 26, 2011
September 27, 2011, 3:00 pm CT Conference Call	September 13, 2011
November 18, 2011, Chicago Committee Meeting	November 1, 2011
January, 17, 2012, 3:00 pm CT Conference Call	January 3, 2012

Please let the CALGB Secretary (773-702-9171 or [secretary@calgb.org](mailto:secretary@calgb.org)) know if you cannot participate on these dates.

cc: Protocol Coordinators  
Meetings Manager